Washington County 4hOnline Enrollment - Frequently Asked Questions
(Member Version)
https://wi.4honline.com

Is there ANY WAY I can enroll on paper? We have decided at this time to limit enrollment to the 4honline system. There are numerous ways for you to enter your information into the system. Some of these options include:

- Using the free internet access at one of the public libraries in Washington County
- Utilizing a "club buddy" or family friend to assist you with enrollment.
- Dropping by the office to use a computer during regular business hours.
- Scheduling an appointment with 4-H staff to get access and assistance.

Do I have to have an e-mail in order to enroll with 4honline? Your family must have an e-mail in order to enroll. You can obtain an e-mail for free from Gmail, Yahoo, Hotmail, etc. If you do not want to obtain a functional e-mail address you may enter firstnamelastname@nomail.com, but please understand that some correspondence may not reach you timely or efficiently without a functional address.

I do not want to enter my driver's license as a volunteer is there any other way to enroll without entering this information? The driver's license number is NOT optional if you have one. Leaders must enter their driver's license or state ID number if they have one. This is not a new data request; it has appeared on the volunteer application form for many years.

I am/want to be a project leader. How do I enroll for this project? Enrolling as a leader in a project at the club or county level is the same as a member enrolling in that project. The only difference is when you select a project you will select the project with the letters LDR behind the project name. Your status as a certified volunteer leader will not be approved until you have gone through the required Volunteer Leader Training.

Can adults sign up without going through training? It appeared to me that they just need to enter their personal information. I can't see where it's verified that they are certified. Am I missing something? Leaders can enter their information into the system, but the county is in control of approving their enrollment after screening is completed just like before. The adult leader enrollment will be in a pending status until someone in the county approves it.

I am a parent in our club and I lead a club activity (such as club picnic, window display, etc.). How do I enroll for this? Parents will enroll with their family. If you are a leader in your club you should select leader-activity leader.

I do not see an option for selecting my role as a General Leader. All leaders should look for the options under leader-organizational/club leader.

I entered a wrong birthdate or number of years in 4-H. It will not let me fix it. How do I get this changed? County staff can change any data at any time, except for the leader screening page. If there is something wrong on that page, we will let the state IT folks know so they can change the status back to incomplete and then the leader can fix it. Until a member or leader is either denied or approved, changes will not be accessible.

How long will members be able to access and change project information? January 15 is the deadline for adding new projects. March 1 is the deadline for deleting/dropping projects.

Is my information secure? Yes, 4honline uses a secure site that encrypts all data entered.

Do you need all of my child's health information upon enrollment? While it is not necessary to enter all of this information for enrollment in the 4-H Program, it will be required for camp, trips, and other programs throughout the year. You can complete it at enrollment time, or will be prompted to complete it at another time for these events.

Rev. October 10, 2013. Adapted from an FAQ created for Sheboygan County 4-H.