

ME Interview Evaluation Sheet

Evaluator: _____

Circle score in each area	Name:						
	Comments	4	3	2	1	0	
General appearance, manners <ul style="list-style-type: none"> • Dressed/groomed appropriately • Polite and respectful • Eye contact and posture • On time/prompt 	Comments	4	3	2	1	0	
	Comments	4	3	2	1	0	
	Comments	4	3	2	1	0	
	Comments	4	3	2	1	0	
	Comments	4	3	2	1	0	
General attitude, poise <ul style="list-style-type: none"> • Seemed interested & responsive • Confident or nervous • Attentive or distracted • Relaxed or fidgeting 	Comments	4	3	2	1	0	
	Comments	4	3	2	1	0	
	Comments	4	3	2	1	0	
	Comments	4	3	2	1	0	
	Comments	4	3	2	1	0	
Responses to questions <ul style="list-style-type: none"> • Gave more information than asked for • Able to respond without being prompted • Answers expanded on ME form 	Comments	4	3	2	1	0	
	Comments	4	3	2	1	0	
	Comments	4	3	2	1	0	
	Comments	4	3	2	1	0	
	Comments	4	3	2	1	0	
Response to Question No. 1	Comments						
Response to Question No. 2	Comments						
Response to Question No. 3	Comments						
Response to Question No. 4	Comments						
Total/Percentage	Comments						
		of 28 possible =	%	of 28 possible =	%	of 28 possible =	%