

Green County 4-H Adult Leaders Association

Income Receipt Form

Office Use Only	
Date Received	
Date Given to Treasurer	
Date Deposited	
Initials	

Fund:

- | | | | | |
|---|---------------------------------|--|--|--|
| <input type="checkbox"/> General Fund | <input type="checkbox"/> Cat | <input type="checkbox"/> Dairy | <input type="checkbox"/> Dog | <input type="checkbox"/> Fitting Contest |
| <input type="checkbox"/> Foods | <input type="checkbox"/> Goat | <input type="checkbox"/> Horse | <input type="checkbox"/> Livestock | <input type="checkbox"/> Herdsmanship |
| <input type="checkbox"/> Master Showman | <input type="checkbox"/> Rabbit | <input type="checkbox"/> Meals on Wheels | <input type="checkbox"/> Shooting Sports | <input type="checkbox"/> Premier Exhibitor |

Date: _____ Person Delivering Payment: _____

Explanation of Income Source: _____

Income Category:

- | | | | | |
|---|---|------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Fees (Member/Leader/Project dues) | <input type="checkbox"/> Fundraising | <input type="checkbox"/> Donations | <input type="checkbox"/> Recognition | <input type="checkbox"/> Miscellaneous |
| <input type="checkbox"/> County Programs (Specify): _____ | <input type="checkbox"/> Trips (Specify): _____ | | | |
| <input type="checkbox"/> Other: _____ (see back) *If income is split, use back to show amounts for each category. | | | | |

Type of Payment:	Amount:	Notes:
Cash	\$	
Check #:	\$	
Check #:	\$	
Check #:	\$	
Check #:	\$	
Check #:	\$	
Check #:	\$	
Check #:	\$	
TOTAL:	\$	

Funds raised in the name of 4-H must be publicly accountable and must be used for 4-H educational purposes. 4-H Financial Best Practices state a receipt should be written for all monies received. This receipt should include the amount, source of the funds, the date, and the name of the person making the payment.

This form should be turned into the UW-Extension office where the Green County 4-H Adult Leaders Treasurer will receive and keep for tracking purposes.

Amount	4-H Adult Leaders Income Categories
	4100 Fees Income
	4110 Member Dues
	4120 Leader Dues
	4200 Fundraising/Donations Income
	4210 Fundraiser(s)
	4220 Donations
	4230 Jr. Leader – WI 4-H Foundation
	4300 Recognition Income
	4310 Awards Committee
	4390 Misc recognition income
	4400 County Programs Income
	4405 Area Animal Science Day
	4410 Arts Festival
	4415 Cultural Arts
	4420 Cloverbuds
	4425 Day of Arts
	4430 Summer Camp
	4495 Other Youth Programs
	4500 Trips Income
	4510 National 4-H Congress
	4520 Citizenship Washington Focus
	4530 Space Camp
	4540 WI 4-H & Youth Conference
	4560 4-H Fall Forum
	4590 Other trips
	4600 Misc Income
	4610 Poultry Testing
	4620 Investment Gain/Loss
	4625 Interest earned
	4690 Miscellaneous Income
\$	TOTAL

4-H Funds
Project Committees
1001 General Adult Leaders
1002 Cat
1003 Dairy
1004 Dog
1006 Foods
1007 Goat
1009 Horse
1010 Livestock
1013 Rabbit
1014 Shooting Sports
Educational Programs
1005 Fitting Contest
1008 Herdsmanship
1011 Master Showman
1015 Meals on Wheels
1012 Premier Exhibitor