



IRON COUNTY SUMMER YOUTH CAMP (ICSYC)

Job Description Form

Location	North Lakeland Discovery Center		
Job Title	Program Director - Recreation		
Reports to	Camp Director	<i>4-H Youth Development Educator</i>	
Level/Grade	9-12	Type of position:	This position is an intense experience that requires your full commitment for one week out of the summer. As well as 20 hours of training. Trainings are mandatory. Failure to attend may result in you being replaced with an alternate, or make up work can be assigned.
		<input type="checkbox"/> Full-time	
		<input checked="" type="checkbox"/> Part-time Seasonal	

GENERAL DESCRIPTION

To further the mission of the camp through the development and delivery Recreational activities that are safe, fun, and appropriate to the campers' age and abilities. Assist in the management to the physical operation of the field sports equipment and facilities. Iron County Summer Youth Camp is open to all youth regardless of race, gender, disability or, sexual orientation. It is the responsibility of everyone at camp to create a welcoming and inclusive environment.

SPECIFIC POSITION REQUIREMENTS

- Develop and deliver Recreation program that is appropriate for the age and ability of the campers
 - Write lesson plans that meet camp outcomes and the abilities of the campers.
 - Evaluate abilities of campers and staff.
 - Evaluate the success of the Recreation program.
 - Ensure that camp staff and campers know and follow safety and educational procedures.
 - Assist in the implementation of staff training for Recreation.
 - Train other staff in their responsibilities when at Recreation.
- Ensure campers and staff follows safety procedures.
- Assist in the management and care of the physical facilities and equipment in the Recreation program area
 - Maintain the Recreation including balls, bats, nets etc.
 - Ensure the security of Recreation equipment when not in use.
 - Conduct a daily check of the area and equipment for safety, cleanliness, and good repair.

University of Wisconsin, United States Department of Agriculture and Wisconsin counties cooperating. An Equal Opportunity/Affirmative Action employer, the University of Wisconsin-Extension provides equal opportunities in employment and programming including ADA and Title IX requirements



- Clean Recreation equipment on a set schedule.

ADDITIONAL CAMP RESPONSIBILITIES

- Participate enthusiastically in all camp activities, planning and leading those as assigned.
- Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- Assist in the planning of any special events.
- Relationships: Cabin Counselors, Camp Director, Volunteers, Camp(Facilities) Staff
- Program Specialists often have direct relationships with the counseling staff and may actually serve as a counselor with a camper group when not on duty teaching field sports.

REVIEWED Neil Klemme *Title: 4-H Youth Development Educator*
BY
APPROVED Camp Planning Team 2012-13 *Title*
BY
DATE
POSTED
DATE HIRED