



IRON COUNTY SUMMER YOUTH CAMP (ICSYC)

Job Description Form

Location North Lakeland Discovery Center
 Job Title Adult Volunteer
 Reports to Camp Director *4-H Youth Development Educator*

Anyone over the age of 21
 (4-H policy says that to count for the 10 to 1 youth to adult ratio volunteer must be 21)

Type of position:
 Full-time
 Part-time
 Seasonal

This position is an intense experience that requires your full commitment for one week out of the summer. As well as 20 hours of training. The purpose of including the Adult Volunteers in the trainings is creating a team atmosphere. The youth volunteers and the Adult Volunteers as well as the camp director need to be a cohesive team and in order to create this sense of team Adult Volunteers are **STRONGLY** encouraged to attend scheduled trainings.

GENERAL DESCRIPTION

Volunteers are an important part of the ICSYC Program and camp literally could not happen without them. You are part of the camp team and your roles at camp can vary at different points in the day. It is our promise to you that you will be placed in an area that you are interested in and that we feel you will be the most helpful and creates the most rewarding experience for you and the youth who attend our camp. Iron County Summer Youth Camp is open to all youth regardless of race, gender, disability or, sexual orientation. It is the responsibility of everyone at camp to create a welcoming and inclusive environment.

WORK REQUIREMENTS

- Supervising children when needed during the camp session, providing for the safety and well-being of each camp participant at all times.
- Assisting with camp sessions, programs, and activities and being on-time and present for all assigned activities.
- Being able and willing to treat each camper, staff person, and peers with respect and dignity at all times.
- Showing a genuine concern for children by communicating, advising, assisting, and establishing a warm, friendly relationship with them.
- Demonstrating a willingness to work as a member of a team with other staff persons, teens and adults, camp staff, and under the supervision, guidance, direction, and leadership of the Extension staff in charge of the camping program.
- Learning the objectives of the camping program.
- Being familiar with the needs and interests of the specific camp age groups represented in the camp setting



and work to assist young children in meeting these needs and interests.

- Being able and willing to associate with campers for whom camp is designed.
- Setting a positive role model (i.e. example) for boys and girls at all times during camp, as well as for the staff working with the camping event.
- Performing other duties as assigned by the Camp Director in charge of the camp.

SPECIFIC PROGRAM AREAS AND POSSIBLE RESPONSIBILITIES

- Waterfront Volunteer
 - Assist with the swimming test to record campers swimming ability and work with lifeguard staff to make this a smooth and organized procedure.
 - Assist lifeguards and campers in flipping canoes for canoeing sessions.
 - Assist lifeguards if lifesaving procedure are required or if someone needs to go for helps.
- Recreation
 - Assist the recreation Director with program activities.
 - Assist with explaining rules and overall session organization and structure.
 - Assist Cabin Counselors with any kids who might be acting up or not following instructions. (counselor should not sit out of activity because one kids is acting up)
 - If a child needs to sit out during Rec. Activity please have an activity to lead so the camper is not just sitting around.
- Arts and Crafts
 - Assist A/C Director with explaining directions to project for the day.
 - Assist A/C Director with clean up and set up of program area.
 - When Volunteers are not needed for this program area, check with Camp Director to determine the best place for you to help.
- Kitchen
 - Arrive early to assist with preparing and serving the meals to the campers.
 - Assist campers with their clean up responsibilities after meals to ensure that youth are able to make it to their sessions on time
 - Follow directions of the Camp Cook between meals to assure that meals are prepared on time for scheduled camp meal times.

These are just a few of the responsibilities of the camp program volunteers

REVIEWED	Neil Klemme	<i>Title 4-H Youth Development Educator</i>
BY		
APPROVED	Camp Planning Team	<i>Title</i>
BY		