

4-H Leader's Association Budget Descriptions 2013-14

The 4-H Leader's Association has a tax-exempt status. Committees should use the tax-exempt number when making 4-H Leader Association purchases. The number is ES15347. The Leader's Association will not pay sales tax on bills submitted for payment hereafter.

Adopted by Board 9/16/99
Adopted by Association: 10/28/99
Updated:

INCOME/REVENUE

Interest on Leaders Association Accounts:

Interest earned on interest bearing accounts held by the Leader's Association.

Pizza and Pie Sale:

Association profits from the annual membership pizza and pie sale. Clubs also receive \$0.75 per item profit as sold by their club membership.

Membership Fee

The Association collects \$5.00 per member to pay for insurance, leader background checks, tax and accounting procedures, and Wisconsin 4-H Dues.

Donations:

Independent donations and grants given to the 4-H organization.

Alternative Fund Raiser:

Profits from fundraisers to support Jefferson County 4-H. Approved by the Board of Directors.

Endowment:

To receive memorials, gifts and bequests for the support, expansion and promotion of the Jefferson County 4-H program. The Jefferson County 4-H Endowment Fund was established in 2002. It is placed with the Wisconsin 4-H Foundation for fund management. The principal base continues to grow from bequests, donations and honorariums. The interest from the Endowment Fund is used to support 4-H educational programs.

EXPENSES

National Congress (up to 2 per year)

National sponsored leadership award trip for youth in grades 10-12. Event is held in Atlanta, Georgia. The Leaders Association supports trip costs at up to 75%. Total approximate cost is \$1170 per member (approximately \$875 paid by Leaders Association).

Wisconsin 4-H and Youth Conference (up to 20 per year)

State Sponsored leadership award trip for youth in grades 7-10. Conference is held in Madison, Wisconsin. The Leader's Association supports the experience at 75%. Total approximate cost is \$235 per member (approximately \$177 paid by Leaders Association).

Citizenship-Washington Focus (CWF): (up to 2 per year)

State sponsored national leadership experience for youth in grades 10-12. Conference is held at the National 4-H Center in Chevy Chase, Maryland. The Leaders Association supports trip costs at 75%. Total approximate cost is \$1170 per member (approximately \$875 paid by Leaders Association).

Space Camp (up to 4 per year)

State Sponsored 4-H Missions in Space program is a fun-filled weekend at the U.S. Space & Rocket Center in Huntsville, Alabama. For 4-H members in grades 6-8. The Leaders Association supports trip costs at 75%. Total approximate cost is \$525 per member (approximately \$375 paid by Leaders Association).

Other Specialty Trips and Programs:

State and national sponsored leadership or project focused experiences. These include but are not limited to State Teams (Drama, Art, Showcase, YLC), Agri-Science World, or International programs (LABO, CAP, IFYE, NORske). Support varies and should be requested directly from the Board of Directors.

Summer Camp:

Overnight leadership camp experience for members in grades 3-7. The Leader's Association supports each camper with \$25 toward camp fees. Youth in grades 8-12 serve in leadership roles. The Leader's Association support camp fees, some training expenses and a camp coordinator gift. The Leader's Association supports camp fees for adult staff and chaperones. All additional costs are collected from participants.

Cloverbud Day Camp:

Day camp experience for Cloverbud members run by the Junior Leaders. Camp fees and grants help support the experience.

Wisconsin 4-H Foundation Assessment:

The assessment of \$1.50 per member is given to the Wisconsin 4-H Foundation, supporting a wide variety of statewide educational events and experiences for 4-H members and leaders.

4-H Awards and Recognition

Annual recognition event for youth and adult leaders. Leaders Association supports a portion of the food provided, gift for General Leaders, Gift for retiring Board Members, Clover Awards, Graduation Certificates, Project Awards, longevity of service awards for adult leaders and members (1, 5, 10, 15, etc.), and certificates for leaders.

Volunteer Orientation/Youth Protection:

Required training for adult leaders & chaperones for certification. Support pays for the state required Department of Justice screening fee.

Leadership Training:

Adult and youth training opportunities for various 4-H leadership roles. Includes but is not limited to, State Leader's Conference, North Central Leader's Forum, Teleconference or any conference fees with leadership educational objectives. Request for amount of support needs to be presented to the Board of Directors by writing or attending a meeting.

Literature:

Support for 4-H member and leader project and club. Clubs are reminded to reuse and recycle to keep costs down.

Accident Insurance:

Accident coverage for each enrolled member and leader at \$1.00 per year rate per member. Additional \$1.00 per member fee for horse project members will be paid by the Horse and Pony Committee budget.

President's Fund:

Supplies and gifts as approved by the Board of Directors.

Association Office Supplies:

Support for supplies, postage, toner, copier, and telephone usage for treasurer and secretary of Leaders Association to carry out association business.

4-H Projects:

Project support for educational and training expenses. Request for amount of support needs to be presented to the Board of Directors by project committee in writing or at a Board meeting. Project with line item budgets or separate checking accounts are asked to pay for their own fees including training and judging events. Request can be made to the Leaders Association in cases of insufficient funds available.

Scholarship Fund:

Post high school scholarship programs support for current members attending a 4-year educational or a 2-year educational institution. \$500 scholarships will be awarded based on quality of applications received and availability of funds.

Special Emphasis Program:

Club educational program focusing on current local issues. Monetary support for the awards for the Poster and Speech Contest, judges and supplies for Poster and Speech Contest, judges and club cash awards for club report, annual Special Emphasis Banquet speaker, decorations, and meal.

Legal and Financial Assistance:

Fees for professional auditing, legal or financial services to the Association as requested by the Board of Directors.

PROJECT LINE ITEMS

Projects committees are encouraged to raise money to pay for project specific expenses and trainings. Any project that has a committee is eligible to have their own Project Line Item in the Leaders Association Budget. This money and how it is dispensed will remain up to the project for as long as the project has a Committee that is active. All monies for leader trainings, judging, supplies, and other events related to the project will come out of project line item first before being paid from the general budget of the Leaders Association. In special cases can request additional monies from the Leaders Association.

Current Approved Projects: Clothing, Dairy, Goats, Shooting Sports, Small Animal Sale

PROJECT ACCOUNTS

Select projects that run as sub-committees of the Leader's Association also have their own checking accounts. These projects are required to fill out annual Charter Renewals in compliance with the Wisconsin 4-H Program Policies. Should these committee fail to comply with Wisconsin 4-H Policies their money will be turned over to the Leaders Association as a Project Line Item or put into the general account based on the existence or non-existence of a active Committee.

Current Project Accounts: Horse and Pony, Dog, MAP