



Fundraising Income Transaction Form

(must always be used for fundraisers)

Directions: complete this form for each fundraiser or after each shift of a fundraiser if multiple days

Date: _____

Fundraising Event: _____

Beginning Cash:

\$10's _____

\$5's _____

1's _____

Quarters _____

Dimes _____

Nickels _____

Pennies _____

Total _____

Verifiers

Print Name #1 _____

Print Name #2 _____

verification signature #1
(count money before starting, sign verifying the amount matches)

verification signature #2
(count money before starting, sign verifying the amount matches)

Total Daily Gross Income

Currency:

\$100's _____

\$50's _____

\$20's _____

\$10's _____

\$5's _____

\$1's _____

Quarters _____

Dimes _____

Nickels _____

Pennies _____

Currency Subtotal: _____

Checks Total: _____

attach a list of checks or a photocopy of the checks to this form

Total Gross Income: _____

currency subtotal + checks total

minus next day

starting cash

if this does not apply enter \$0

Amount for Deposit: _____

Verifiers

Print Name #1 _____

Print Name #2 _____

verification signature #1
(count money and verify the amounts)

verification signature #2
(count money and verifying the amounts)