



# 4-H Leader Line



## Winnebago County 4-H Leaders' Bi-Monthly Update

July/August

Greetings 4-H Leaders! The Leader Line was started in April of 2016 to increase communication to Organizational Leaders between bi-monthly newsletters. In June 2017 we added all Leaders (Organizational, Project and Key) to this distribution. Youth members do not currently receive this communication. Please share news found here at your next club, project, committee meeting! The office with ideas and suggestions to improve this resource.

### Fair Information Book

The purpose of this book is to help junior fair exhibitors and their families have critical fair information in one spot. It also includes information for clubs like Dipper and Fair Monitor schedules. The booklet was just sent out by email to all members/leaders this week (hardcopies only went to those who selected "mail" as a preference in 4-H Online). Printed copies of the booklet are available at the Extension Office, at entry tag pick up or during pre-fair judging.

### All-County Meeting: August 22, 7:00pm JPCC

ALL leaders (adult and youth) are encouraged to attend the 4-H Leaders' Association All-County Meeting to receive important program information, share ideas and suggestions, and vote on decisions that impact the entire program. Clubs are required to send at least one representative to each meeting.

### August 22 Tentative Agenda:

- Fair Summary and Feedback
- Fundraiser reports (Dipper, Breakfast, Basket Raffle, etc)
- Re-Enrollment Dates & Materials
- Fall Pizza Sale (October 28)
- Banquet Information (October 21)
  - Award & Board Nominations
- **VOTE:** There is a proposal to add a standing committee (of the Leaders' Board) to work with the 4-H Educational Endowment that has been established at the Oshkosh Community Foundation. Please see Position Description (page 3). Discussion and voting whether or not to approve this committee will occur August 22.

### Club Charters

Organizational Leaders, it is that time of year to start planning for and working on your Annual Financial Report and Charter Annual Renewal. Look for an e-mail from Jody for the complete process and forms.

- Annual Financial Report **Due August 31, 2017**
- Charter Renewal **Due September 29, 2017**

Charter information, forms and resources are also available from the State 4-H Website:

<http://fyi.uwex.edu/wi4hvolunteers/clubs-and-groups/charters/>

### 4-H Online PENDING Leaders

Please check 4-H Online to see if you have any leaders who are still in a 'pending' status this year. This means they have not completed a part of the volunteer process. Please contact Jody ASAP to figure out what your leaders need to complete to for 2016-2017.

### Record Book Due Dates

If you have not done so, please **set a record book due date for your club**. Outstanding Record Book Reading at the county level will be held on Sunday, October 1. More information about the record book process will be shared at the All-County Meeting Aug. 22

### Why Complete a Record Book?

- **Basic book keeping and record keeping skills** are used throughout life.
- Record books help you **reflect on what you've learned**. Reflection is part of the Experiential Learning model used by 4-H.
- **This book of your accomplishments** and learning experiences may help you complete school, scholarship or job applications in the future.
- Record books may also be part of the **application process for 4-H Awards**. For example, the Key Award application process includes submitting 5 years of record books for review.

**Record Book information/forms** (including Record Book Guidelines & Outstanding Criteria):

<http://winnebago.uwex.edu/4-h-record-book-forms/>

## Trophies Available

Used 4-H Trophies have been donated to the office for “re-use”. If you have a need for a trophy, please contact the office. Each trophy has a plaque that can be removed and replaced for your specific purpose.

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## Youth Teachers/Leaders for Officer Training

Our annual Officer Training will be held in October this year. Please let Jody know if you have a current Officer who would be a good teacher/leader and is interested in assisting with Officer Training (teaching new officers across the county all about their current office).

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## Policy Information

- **WI 4-H Youth Development Policy Updates**

There have been several updates (primarily clarifications) to the statewide Wisconsin 4-H Youth Development Policies- as of June 2017. The full policy document is available online at:

<http://4h.uwex.edu/about-4-h/policies/>. Print

copies are also available from the Extension Office. The July/August newsletter included a list of key updates to the policy. Contact Jody if you would like a detailed document on the changes.

- **Swimming/Deep Water Activity Require Lifeguard**

With summer comes lots of opportunity for fun water activities. If your club/group is planning a swimming or similar water activity, remember that State 4-H policy requires a lifeguard be present for any swimming/water activity including home pools, hotel pools, tubing, etc. Call the Extension Office if you need more information.

- **Cloverbuds and Animals**

According to state 4-H policy, youth under the age of 9 years old/3<sup>rd</sup> grade are not allowed to handle animals. This includes training and exhibiting. Research shows that the developmental level/skills (both mentally and physically) of this age group makes it much more dangerous for them to handle animals (compared to the developmental skills of youth over the age of 9). “Small Fry” competitions sponsored by the Fair Association are not considered a 4-H activity. Youth, parents and leaders who participate in these activities should be aware of the risk they are taking on and know that they are not participating in these activities as 4-H participants/leaders.



## Newsletter Contributions

The county newsletter is published bi-monthly (Jan/Feb, March/April, May/June, July/Aug, Sept/Oct, Nov/Dec). We welcome your contributions about upcoming county-wide events/activities. Please plan ahead to get information about your area into the Newsletter.

Newsletter contributions are due by the 15<sup>th</sup> of the month (Aug 15, Oct 15, Dec 15, Feb 15, April 15, etc)

### Photos

We’d like to share what you’re doing! Please send Carol photos that you would like to be considered for inclusion in the newsletter. Photo submissions must include the names of anyone in the photo. This month, we’re looking for photos of fair for the Sept. newsletter.

### Meeting Minutes

If space is available, we include meeting minutes in each newsletter. Please encourage your secretaries to submit minutes (club, committee, or project). Submitting minutes helps your secretary learn/practice their writing skills and become a published author. This is also a great way to share ideas between groups.

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## Promotion & Recruitment Opportunities

Are you looking to recruit Adult Volunteers or youth members/families to your club? There are several upcoming opportunities – contact Jody for details.

- **Neenah/Menasha Back to School Fair**  
Thursday, Aug 10 - 11AM-5PM
  - **UW-Oshkosh Volunteer Fair**  
Tuesday, Sept 5 – 11AM -2PM
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## Statewide Leadership & Development Opportunities

Please consider taking advantage of the following opportunities offered by the State 4-H Program:

- **2017 Fall Forum:** November 3-5, Green Lake  
Attention Adult and Youth Leaders – Don’t miss out on a great statewide leadership workshop!  
<http://fyi.uwex.edu/wi4hvolunteers/fall-forum/>
- **Youth and Adult Leaders Needed for Wisconsin Leadership Council:** This team of youth and adult leaders are engaged in planning and teaching statewide programs. We currently have 1 youth serving on this council.  
<http://fyi.uwex.edu/wi4hvolunteers/wi-4-h-leader-council/>

### Contact info:

Call: 920-232-1974

Jody Bezio: [jody.bezio@ces.uwex.edu](mailto:jody.bezio@ces.uwex.edu)

Sarah Thompson: [sthompson@co.winnebago.wi.us](mailto:sthompson@co.winnebago.wi.us)

UWEX Website: <http://winnebago.uwex.edu/>

<https://www.facebook.com/4hwinnebagocounty/>

## Position Description

### Winnebago County 4-H Educational Endowment Fund Committee

**Committee Purpose:** The 4-H Educational Endowment Fund Committee will grow the Fund assets. This includes creation and implementation efforts to engage others in learning about the fund, soliciting donations and recognizing contributors.

**Fund Purpose:** The Fund will be used for County 4-H Leader Association supported county 4-H participant educational activities. Recipients must be current 4-H members or 4-H groups participating in county, state or nationally supported 4-H educational experiences. Consideration will be given to written requests from individuals or groups participating in non 4-H sponsored educational experiences with direct benefit to the county 4-H program as described in the applicant's request. The 4-H Leaders Board will distribute available funds upon the Fund reaching and maintaining a minimum of \$50,000 market value.

**Committee Membership:** The Winnebago County 4-H Leaders Association will select seven people to serve on this committee. Initially two people will serve one year, two people will serve two years and three people will serve three years. After two years all people will serve three years. At least one member must be from the 4-H Leader Association.

**Committee Chair and Secretary:** The committee will annually select its own Chair and Secretary each January. Officers may serve no more than three years.

**Accountability:** The committee will provide meeting minutes and report to the Winnebago County 4-H Leaders Association Board of Directors.

#### **Responsibilities:**

- Grow assets of the Fund
  - Create and implement efforts to engage others in learning about the fund and recognize contributors
  - Meet a minimum of three times each year, preferably in January, April and September
  - Establish annual goals
- As needed, the committee shall form sub-committees to carry out and be accountable for actions decided by the full committee.
- In cooperation with the Oshkosh Community Foundation an annual report will be prepared regarding contributions and status of the fund.
  - In cooperation with the 4-H Leaders Association annual recognition of major donors will be offered.