



**WINNEBAGO COUNTY
HORSE AND PONY
HANDBOOK
2016-2017**

PROJECT MEMBER NAME _____

Parent Contact (email, phone & address) _____

CLUB NAME _____



Winnebago County 4-H Horse and Pony Project

Project Guidelines

Purpose: The purpose of the Winnebago County 4-H Horse and Pony Project shall be to provide education in horse project areas, to promote 4-H activities and provide fellowship to its members.

Expectations:

- All members are expected to treat other members, leaders and their animals with proper respect and consideration.
- All members are responsible for knowing and following the rules and regulations as set forth here and in the Fair book.
- Active participation in county wide educational opportunities and fund raising events is encouraged!
- An adult (parent, relative, club or project leader) will accompany youth members younger than 12 to horse project activities.
- Agree to accept the expectations and other requirements as stated in this booklet.

Requirements to show at the Winnebago County Fair

To show your horse at the Winnebago County Fair, you must meet the following requirements. In addition to these requirements, your individual clubs may have expectations to fulfill.

1. Attend two monthly County Horse Project Planning meetings. These are held the fourth Monday, 7pm at the James P. Coughlin Center, 625 E. County Road Y, Oshkosh WI. We **do not** meet in August or December. Please like us on Facebook (Winnebago County Horse and Pony Project) monthly project meetings or 4-H News and Views newsletter for any schedule changes.

2. Attend two Educational Opportunities sponsored by Winnebago County 4-H Horse and Pony Project. There will be offerings throughout the year. You can find out about these by coming to the monthly project meetings, Facebook and the 4-H News and Views newsletter. Always sign in at each event to get credit. As a second option, youth may attend a non-4H educational event and submit it as an educational opportunity. The youth must write a short essay and present it at the next monthly meeting they attend but no later than July each year. In addition, a youth member may be reimbursed up to \$50 per year for cost of the non-4H educational event. Please hand in essay and receipt with the Educational Reimbursement Form provided in this booklet. Please be careful! There are many educational events that take place in our county that are not 4-H sponsored. Know the difference! 4-H sponsored educational opportunities will be communicated at monthly meetings, Facebook and the 4-H News and Views newsletter.

3. Complete the Fair Requirement Checklist in this booklet. Youth must hand this in on **Monday, June 26, 2017**. Youth may bring these to the project monthly meeting or to the extension office. Turning the checklist in late may lead to consequences. If you have requirements that will be fulfilled by the end of July but not by the June deadline please record them in the area on the checklist labeled "To be done". The Requirement Committee will check that these indeed are completed before fair. Failure to complete requirements will have consequences.



Winnebago County 4-H Horse and Pony Project

4. **Support your project by helping with fund-raising activities.** Each member is required to work a minimum of six hours, two of the six may be by a responsible adult. Children under 12 must be accompanied by a responsible adult. There is a sign in sheet at every event and it is your responsibility to sign in to get hours credited for your time. Family involvement is encouraged. **To make sure our events are fully staffed, youth may only volunteer at the Tack Sale a maximum of 4 hours. This includes the 2 hours by a responsible adult.** Dates and times for these volunteer hours are communicated at monthly meetings, Facebook and 4-H News and Views newsletter.

5. Complete and submit a **Fair Horse Show Declaration form by Monday, June 26, 2017.** This form details the horse or pony that you plan to exhibit at the Winnebago County Fair. It is acceptable to submit two declaration forms but you may only bring one horse/pony.

How do members stay in the know?

- Come to Monthly Meetings, 4th Monday of the Month except August and December
- Follow us on Facebook, Winnebago County Horse & Pony Project
- Read the Winnebago County News and Views newsletter that is published every other month.
- Ask questions of your board members
- Take part in a committee!

Adult Board Members:

Buffy Carroll
Carol Beck
Becky Ellis
Missy Grundman
Merry Mitchell
Jill Ronk
Lea Ann Schneider
Wendy Stabler

Youth Board Members:

CJ Charniak
Kayla Ellis
Hannah Krueger
Leah Grundman
Makayla Ronk
Emily Schneider
Hannah Stedl
Makenzie VanDyke



Winnebago County 4-H Horse and Pony Project

Committees within the Horse and Pony Project and Descriptions:

Achievement: The achievement committee provides the Handbook containing rules and requirements of the Horse and Pony project members. This committee also makes sure that all have fulfilled their requirements to be able to show at fair.

Development: The development committee is newly formed this year and is looking for new ways to make our horse and pony program an even better and more educational opportunity for its youth.

Educational Clinics: This committee researches, schedules and runs the educational clinic opportunities for the project members. Clinics might include: Equine Dental, Chiropractic, Saddleseat, Showing for beginners, etc.

Horse Bowl/Horse Judging: Horse Bowl is a state-wide competition held annually on a Saturday in May in which different counties compete against each other in a Jeopardy type atmosphere where all the questions are about horses. A lot of practice goes on before the competition in which members learn about things like anatomy, tack, show rules, nutrition, genetics, disease, breeds, etc. If the team does well they can move on to a Regional or National competition.

Horse Show: This committee plans, schedules and is the main point of contact for 4H horse shows held here at Oshkosh.

Mentorship Program: The mentorship program works with experienced Horse and Pony members matching them with a younger youth that would like some help getting ready to show as well as learning more about their horse.

Scholarship/Graduation: This committee determines scholarship winners of Horse and Pony members graduating from High School. They also provide gifts for all members graduating from 4H.

Tack Sale/Autism Ride: This committee plans the March tack sale, gets donations from businesses for raffles, runs the food booth as well as gets vendors lined up and layout designed. The Autism Ride is Sunday after the July show and the committee works with the Autism Society to identify how many horses and volunteers we will need and schedule the two sessions.



Winnebago County 4-H Horse and Pony Project

Project related activities available through 4-H

Clothes Horse

This project is entered through your local club. Members sew items for the rider or horse and exhibit them at fair and other educational events. The items can also be exhibited at District and State events.

Demonstrations/Speeches/Interpretive Reading

Following State guidelines, you may compete in the County, District, and State events using horse related topics. Top participants at the State level will qualify for Regional and National opportunities.

Drawing/Painting

This project is entered through the Horse and Pony Project. Following State guidelines, members create horse related works of art that may be exhibited at fair and other events.

Hippology

This is a timed event testing your knowledge of many horse related topics. Some examples would be breeds, colors, markings, tack, anatomy, feed, etc. Competition is held at District and State events. Top participants at the State level will qualify for Regional and National completion. Hippology is judged by teams and individuals.

Horse Bowl

Members study and learn about horses and related items. Meetings are held regularly to study and practice. State wide competition is held in May and top teams are eligible to compete at Regional and National levels.

Horse judging

Competition can be a team or as an individual event. Halter and riding classes of four horses are judged for conformation and performance. Scores are determined by comparing your placing against those of a judge. Anyone can compete at District and State events. Top participants at the State level will qualify for Regional and National competition.

Horse Photography

Following State guidelines, you may compete at countywide and State events. Show off your ability with a camera and equine model!

Model Horse

Participants buy or build a horse model and compete against other participants in Halter, Showmanship and Action classes. Shows are held at County, District and State events

Posters

Posters can be entered at fair through the Horse and Pony Project following State guidelines. Posters featuring horse related information may also be entered at District and State events.



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Woodworking

Enter this through the Horse and Pony Project too. Members demonstrate their ability to make articles from wood. These items should be horse related and may be exhibited at County, District and State events.

Meeting attendance incentive!!

Attending more than the required two meetings will make you eligible for a drawing to receive a \$10 show credit (no cash value) to be used at the May or July 4H horse show. Your name will be entered for each meeting you attend after the required two. The drawing will take place at the May Horse and Pony project meeting. Three names will be picked. (Youth Board members will only be eligible to be entered one time.) The registration desk at each 4H show will have the list. The winners will also be posted on our Facebook page.

Important Note from the Winnebago County Fair Board, Horse and Pony Fair Superintendent

If any youth project member wishes to participate in the Rodeo that takes place at the Winnebago County Fair, the youth project member must request **prior approval** from the Horse and Pony Fair Superintendent and the Fair Board. The youth project member is only allowed to use their declared horse if they participate in the rodeo. At fair no one but the youth project member is allowed to ride their declared horse. Failure to abide by this rule will result in a severe consequence determined by the Fair Board.

Important information for all Horse and Pony Project members

Wisconsin 4-H Youth Development Policies has the following Program Safety Equipment Regulations:

1. **Adults and youth participating in all high risk programs, including horses, must wear protective clothing, head and foot gear.** Minimum requirements are:

Protective head gear (SEI approved for specific activity) which properly fits.
Shoes or boots which provide protection from the hazards of said program



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Clothing appropriate for the activity that protects the participants from the elements surrounding the event. The policy means that all 4-H members and leaders (adult and youth) participating in the mentioned projects and/or activities need to use protective or safety equipment while participating. SEI approved safety helmets need to be worn while mounted or driving a horse.

2. **If a 4-H club is listed as a sponsor or co-sponsor of an activity** which includes the horse and pony project: **grade exhibit policies** (youth must be in 3rd grade) **and the helmet and safety equipment requirements apply for all participants. This includes all adults** as they need to be positive role models.
3. To exhibit animals at any public event as a 4-H member, youth must be in at least 3rd grade during the current 4-H year.

Coggins Test

You must have an original current calendar year, **negative Coggins test** for your horse with you at all clinics, shows and open rides. **You must also bring a copy** of this test to leave with the people who are in charge of the event.

Equine infectious anemia (EIA) is an infectious viral disease that attacks horses and other equidae. The Coggins test is a blood test to determine whether the horse's blood contains EIA antibodies. Most events in the State of Wisconsin now require a negative Coggins Test before your horse can participate.

Premise ID Rules and You

If you are planning on bringing a horse to the fair, you will be required to provide a **Premise Registration Number** from the premise the horse came from. The Winnebago County Fair Association is requiring this number. This is part of the WI Premises Registration Act which requires anyone who keeps houses or co-mingles livestock to register their premises effective November 1, 2005.

If your horse is kept at your property, your parents/guardians should have applied for and received a premise number. If your horse is housed elsewhere, the premise owner should have applied and received a premise number.

A "premises" includes farms and hobby farms and any other location where livestock is kept. There is no charge for premises registration.

There are four ways to register premises:

1. Go to www.wild.org and click on the link for WLIC Premises Registration
2. Call WLIC at 1-888-808-1910 to request a registration form.
3. With your permission, a WLIC Agent may register on your behalf. For a list of WLIC Agents, visit www.wild.org
4. Visit your county Farm Service Agency (FSA) office to pick up information and a premises registration form or use as FSA computer to register.



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Explanation of Show Classes

Halter Class

Horses and ponies are to be led with proper equipment for English or Western attire. Judging will be on the conformation and condition of the horse. The horse, not the exhibitor is being judged. The ringmaster will give you pattern directions for showing.

Showmanship

Horse and ponies are led with a halter and lead or bridle whichever is appropriate to their breed. Judging will be on the ability of the exhibitor to show their horse and the grooming and training of the horse. Emphasis is on the exhibitor and what the exhibitor has accomplished. The judge may ask the individual exhibitor a question regarding anatomy of the horse, etc.

English Equitation

Judging is based on the rider. Horses will walk, trot, or appropriate other gait and canter both ways of the arena. Riders may be requested to dismount and remount, to start at either lead at a canter or for any other reasonable test of their horsemanship skill. Exhibitors may be asked questions pertaining to the horse and equipment. The horse may be shown either Saddleseat or Hunt seat with the appropriate attire and equipment for either, but no combination of the two.

English pleasure

The class routine is the same as English Horsemanship but judging will be based on the performance and manners of the horse.

Trail Class

The horse will be judged on manners, response to the rider, and attitude. Horse and rider will be expected to negotiate several obstacles meant to represent obstacles encountered on a trail. Class may be ridden in English or Western tack and attire, but not a combination of both.

Stockseat or Western Horsemanship

Judging is based on the rider. Horses will walk, trot, jog or appropriate other gait and lope both ways of the ring and back willingly. Riders may be requested to dismount and remount, to start on either lead at the lope and to execute other tasks to demonstrate control. Exhibitors may be asked questions pertaining to tack or the horse. Judging will be based on the performance of the rider and their horsemanship abilities. Western attire and tack are required.

Stockseat or Western Pleasure

Class routine is the same as for Stockseat Horsemanship. Judging will be on the performance of the horse and his manners.

Gymkhana/Speed Classes

Horses or ponies are ridden through a specific pattern with each class requiring a different pattern. Judging is based on the best time and correctly completing the pattern.

Reinsmanship

Judging is based on the ability of the exhibitor to properly control the horse or pony while safely harnessed to a two or four wheeled vehicle. The animal will be shown both ways of the ring, at a walk, trot and extended trot and will be expected to stand quietly and back readily. The judge may ask the exhibitor a pertinent question regarding equipment or the horse.



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Driving

Class routine will be similar to that in Reinsmanship. Judging will be based on performance, willingness and manners of the horse or pony.



Winnebago County 4-H Horse and Pony Project

Educational Reimbursement Request

Date of Request: _____

Exhibitors Name: _____

Date of Educational Event: _____

Name of Educational Event: _____

Place of Educational Event: _____

Cost of Educational Event: _____

Total Amount Requested (not to exceed \$50 per fair year): _____

Winnebago County Fair Year: 20__

Date of Horse and Pony meeting essay presented: _____

Attached Flyer or Advertisement of Educational Event

Attached Copy of Presentation

Attached Copy of Receipt

Return completed form to Horse and Pony Board President

Horse and Pony Advisory Board use only

Date request received: _____

Approved: _____

Date Moolah report generated: _____

Date Moolah report submitted into the UWEX 4H office: _____

Submitted by: _____

Declined: _____ Reason: _____



Winnebago County 4-H Horse and Pony Project

Fair Requirement Checklist- Due Monday, June 26, 2017

Meet the Following Requirements to show your horse at fair:

Name: _____

Club: _____

Two 4-H Horse and Pony Sponsored Educational Events

Name of Educational event	Date	Leader Signature
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1. _____

2. _____

To be done after June 27, 2017 but before July 31, 2017

1. _____

2. _____

Non 4-H educational events

Name of event and date attended: _____

Date presented essay at Project monthly meeting: _____

Date turned in essay with the Educational Reimbursement

Form: _____

6 hours of Horse and Pony Project sponsored fundraising or volunteer event. Please indicate the number of hours worked per entry and which where adult hours, only 2 for adults. (Youth and parent may work 4 hours maximum at the Tack Sale.)

Event Description and Date	Who Worked	Leader Signature
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1st hour _____

2nd hour _____

3rd hour _____

4th hour _____

5th hour _____

6th hour _____

Attend Two County Horse and Pony Planning Meetings

Date	Leader Signature
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1. _____

2. _____

Horse Declaration Form- Due Monday, June 26, 2017

Premises registration number (list here) _____



Winnebago County 4-H Horse and Pony Project

Horse Declaration Form

You may declare two horses, form due to Extension Office
Monday, June 26, 2017

Exhibitor's Name: _____ Exhibitor's grade in school _____

Exhibitor's Club _____

Exhibitor's Club horse leader _____

Parent email and phone number _____

Horse owner's email and phone number if different from parent _____

Premise ID Number _____

Horse's Name _____ Breed _____

Horse's Age _____ Horse's Color and Markings _____

Horse's Registration number and Association (if applicable) _____

Tattoo or Freeze Brand number (if applicable) _____

Attach a head shot of rider and a full body picture of horse:

****Make Copy of this form if you are declaring two horses****



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You may declare two horses, form due to Extension Office
Monday, June 26, 2017

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Premise ID Number _____

Horse's Name _____ Breed _____

Horse's Age _____ Horse's Color and Markings _____

Horse's Registration number and Association (if applicable) _____

Tattoo or Freeze Brand number (if applicable) _____

Attach a head shot of rider and a full body picture of horse:

****Make Copy of this form if you are declaring two horses****



Winnebago County 4-H Horse and Pony Project

Additional Project Activities

Complete **Horse and Pony Project Yearly Accomplishment** sheet and turn in on **Monday, September, 25, 2017**. Work on this throughout the year!



Winnebago County 4-H Horse and Pony Project

Horse and Pony Accomplishments in Project year 2016-2017

Please take the time to fill out this form throughout the year. The Horse and Pony Board hopes that this will help you set goals and see how you worked to accomplish them this year. Please also take the time to give us feedback at the end of the form so we can always be working to make the Horse and Pony Project better for you!

Horse and Pony Project Goals:

1. _____
2. _____

What do you plan on doing to help you achieve your goals?

Tell us about your horse:

Name: _____
 Age: _____
 Breed: _____
 Do you own or lease? _____

Did you attend a veterinary appointment for your horse this year? YES/NO (circle one)

If yes, what did you learn from it? _____

What was your favorite clinic this year? _____

What was the best part about the clinic? _____

Circle any of the following you participated in this project year

Horse and Pony Youth Board

4-H educational activity at the District or State level

Horse Bowl: Practices and Competition or Practices only

How many practices did you attend? _____

Horse Judging

Hippology at Horse Bowl and or at Fair

Job Shadowed in the equine industry

Midwest Horse Fair Name of any presentation attended _____



Winnebago County 4-H Horse and Pony Project

Attended more than required # of County Horse and Pony Meetings Number attended _____

Served on a Committee Name of Committee _____

Showed a horse at a horse show of any kind before fair Name of Horse Show _____

Horse and Pony Photography

Model Horse

Veterinarian appointment

Equine Dentist appointment

Farrier appointment

Volunteered more than minimum amount required.

Attended two 4-H Horse sponsored clinics Clinic name: _____

Attended non 4-H sponsored Clinics Clinic name: _____

Other, please list any other activities you participated in that may have helped you achieve your goals?

Your proudest or biggest accomplishment this year

Did you meet your goals that you set at the beginning of the year? _____

Please explain why or why not _____

Next year I look forward to _____

Please take a minute to think about this project year and tell the Horse and Pony Board how we can improve the project for you!

Thank You!

Winnebago County 4-H Horse and Pony Board

Please turn in by Monday, September 25, 2017 to Extension office, 625 E. County Rd. Y, Suite 600, Oshkosh, WI. or bring to Horse and Pony September monthly meeting.