

2017 Reach and Teach



Winnebago County
Association of Home and
Community Education

Creed

WE, the Homemakers of Wisconsin, believe in the sanctity of the home, the cradle of character, blessed by motherly devotion and guarded by fatherly protection.

WE pledge ourselves:

to work for the preservation and improvement of home and community life;

to strive for healthier minds and bodies and better living;

to promote the welfare of our boys and girls, the nation's greatest asset;

to be true to God and country and of lasting service to our home and community.

~Mrs. John Meise, Sauk County

Prayer

Dear God, give us the grace to see
The blessings which have come from Thee;
Give us the strength to do our duty,
To see in everything some beauty;
Teach us that love and cheerful giving,
Tolerance and decent living,
Make our home a place sublime,
Where there's no room for hate or crime,
A place where good friends gather round,
Where laughter, mirth and cheer abound,
Not selfish thoughts nor worldly greed,
Let this, Dear Master, be our creed.

~Mrs. James Hutten, St. Croix County

Table of Contents

Introduction	3
Organization and Mission Statement	4
Executive Board	5
Standing Committees and Responsibilities	6
Other Committees and Center Responsibilities	7
Club Presidents & Club Meeting Information	8-9
Suggestions for Your Club	10-11
Leader Trainings, Special Interest Meetings, and UW-Extension Programs	12
UW-Extension Staff	13
Year-At-A-Glance	14-15
County/District/State Activities by Month	16-27
Leader Training Schedule	28

Introduction

This program book provides Winnebago County HCE members with information about the Winnebago County Association of Home and Community Education programs for 2017.

The organization's newsletter, *Sunnyviews*, will confirm times, dates, and locations of programs listed in this book. If a time, date, or location of a meeting is changed, this information will be noted in the newsletter or a mailing to the club president.

This booklet also provides space for each club to plan its own yearly program and list officers.

Wisconsin Association for Home & Community Education

WAHCE Mission:

HCE offers opportunities for:

- Learning in a social setting
- Sharing what we learn
- Caring to make a difference in our homes, communities, and the world.



WAHCE Goals:

- To provide continuing education for members and others on issues that will strengthen families and communities.
- To develop and improve leadership skills of members.
- To build coalitions with other organizations and agencies having similar objectives and concerns as WAHCE, Inc.
- To promote friendships and understanding with all people of the world.

WAHCE Logo:

The roof of the home symbolizes our past heritage with Extension Homemakers. The letters H (Home) C (Community) E (Education) make it a suitable logo by the state, county, and club. The house without walls confirms a commitment to membership open to all, regardless of race, color, creed, religion, sex, age, handicap, or national origin.

WAHCE Website: <http://www.wahceinc.org>

WACHE Officers

State President
2016-2018

Joan Staffon
E9537 County Hwy E
Merrillan, WI 54754
(715) 333-7732
Email: joanstaff@centurytel.net

Central District Director
2015-2018

Rose McGrath
N8890 Big Island Rd.
Berlin, WI 54923
(920) 361-2478
Email: mcgrath3@centurytel.net

Winnebago County Association of Home and Community Education

The Winnebago County Association of Home and Community Education is a nonprofit organization that partners with UW-Extension, Family Living Programs at both the state and county levels to bring quality educational programming to our members and our communities.

EXECUTIVE BOARD

PRESIDENT
(2017 – 2018)

Sue Berg
5415 Fisk Ave.
Oshkosh, WI 54904
(920) 589-6966

VICE PRESIDENT
(2017 – 2018)

Bernice Labus
5716 County Rd. R
Oshkosh, WI 54902
(920) 651-0575
sblabus@charter.net

SECRETARY
(2016 – 2017)

Sue Soule
1765 Copperstone Pl.
Neenah, WI 54956
(920) 558-4025
soules@new.rr.com

TREASURER
(2016 – 2017)

Joan Bestler
7588 Center Rd.
Neenah, WI 54956
(920) 836-3594
bbestler@centurytel.net



Winnebago County HCE Website:

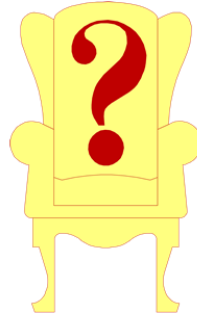
<http://winnebago.uwex.edu/family-living/hce>

Standing Committees

International

Mary Nortman
2980 Sand Pit Rd.
Oshkosh, WI 54904
(920) 231-3951

Membership/Marketing



Cultural Arts

Standing Committee Chair Responsibilities

- Committee chair terms are two years in length.
- Acts as the county's representative and reports to the district and state committee chair.
- Attends and reports orally at Executive Board meetings.
- Attends Annual Meeting and provides annual written summary.
- Attends Central District meetings - one in spring and one in the fall.
- Attends state meetings, if possible.
- Submits articles of interest for the newsletter.
- Works with other Committee Chairs.
- Keeps a file of pertinent materials to pass on to successor.
- Reports on attended meetings.
- Reports county accomplishments to state and district person by November 1st. **Must** send in a report even if nothing to report.
- Arranges leader training or public interest speakers where applicable.

Outreach/Service Projects & Youth and Scholarship Committees

Wisconsin Bookworms™



Kathy Wuest
3503 County Rd. N
Oshkosh, WI 54902
(920) 233-3783



Stitches of Love

Lynn Mazingo
2705 Havenwood Drive #F
Oshkosh, WI 54904
(920) 428-6947

Youth and Scholarship

Dar Schuff (*Chair*)
742 Millbrook Dr.
Neenah, WI 54956
(920) 725-2780

Carol Kaufmann
2677 Indian Point Rd.
Oshkosh, WI 54901
(920) 216-4668

Jane Anton
2960 E. Ridge Place
Neenah, WI 54956
(920) 725-3477

Center Clubs

Responsibility for County Meetings

The *Spring Banquet/Rally* is a program to honor all HCE members in a very social and entertaining evening. Center Clubs will make arrangements for the date, location, program, and the registration, entertainment, and newsletter article recapping the program.

Spring Banquet/Rally Center Rotation:

2017 - UNO/Oshkosh Center

2018 – TBD

2019 – TBD

The *Annual Meeting* focuses on the business of the Winnebago County Association of HCE. Two members from each club **are required** to attend. Center Clubs will make arrangements for the refreshments, set up/take down, decorations, and a newsletter article highlighting the event.

Annual Meeting Center Rotation:

2017 – Neenah Center

2018 – TBD

2019 – TBD

Club Presidents

Allenville Center Clubs

Progressive

4th Monday
6:30 pm

Ann Kobussen
6302 Dixie Rd.
Neenah, WI 54956
(920) 233-0025

Vinland Center

2nd Tuesday
11:00 am

Gwyneth Robbins
8605 S. Loop Rd.
Larsen WI 54947
(920) 967-4138

Neenah Center

Gillingham

2nd Thursday
*(October, November, April
Meeting Time – 7:00 pm)
(December, January, February,
March Meeting Time – 1:00 pm)*

Gloria Larson
2659 County Rd G
Neenah, WI 54956
(920) 725-7867

Keepsake Homemakers

1st & 3rd Thursday
9:30-4:00 pm

Vicky Rowe
5190 Island View Dr.
Oshkosh WI 54901
(920) 233-3441

Merry Moppettes

3rd Monday
1:00 pm

Fran Hart
3006 Oakridge Rd.
Neenah WI 54956
(920) 725-2149

UNO/Oshkosh Center

Friendship

1st Thursday
7:00 pm

Bernice Labus
5716 County Rd. R
Oshkosh WI 54902
(920) 651-0575

Utica

3rd Tuesday
6:00 pm

Betty Bradley
2520 Witzel Ave. #A313
Oshkosh WI 54904
(920) 385-7190

West

1st Monday
1:00/1:30 pm

Barb Meuler
332 Wyldwood Dr.
Oshkosh WI 54904
(920) 233-1910

Westhaven Circle

2nd Thursday
12:30 pm

Vernita Green
1670 Arlington Dr.
Oshkosh WI 54904
(920) 235-2702

2016 Individual Members

Shirley Gallert
5239 Fisk Ave.
Oshkosh WI 54904
(920) 589-3454

Jane Beck
5978 Skeleton Bridge Rd.
Oshkosh, WI 54904
(920) 582-7414

Shirley Neumann
853 Neff Court
Neenah, WI 54956
(920) 722-1445

Sue Soule
1765 Copperstone Pl.
Neenah, WI 54956
(920) 558-4025

2016 Total Clubs in Winnebago County HCE
2016 Club Membership

9
85

Suggestions For Your Club Meeting

Order of Business for the Club Meeting:

1. Meeting called to order.
2. Roll call by Secretary.
3. Read minutes of previous meeting.
4. Approval of minutes.
5. Reading of Treasurer's Report.
6. Treasurer's Report filed for audit.
7. Report of officers and committees.
8. Acceptance of reports.
9. Correspondence (example: President's Letter).
10. Unfinished business.
11. New business.
12. Presentation of project by leaders.
13. Motion to adjourn.



Suggested Club Officer's Duties

President: Presides at meetings; distributes responsibility; represents group at county's meetings; shares information from Executive Board Meetings and mailings; helps secretary and leaders to get reports in on time; encourages participation in county programs.

Vice President: Responsible for program planning in club; in charge of club's subscription to **UPDATE**; assumes duties of president in case of their absence.

Secretary: Has charge of roll; keeps the minutes of meetings; handles all club correspondence; responsible for writing reports of all club correspondence; responsible for writing reports of all club activities; sends minutes to UW-Extension Office.

Helpful Hints: When mentioning the name of a club member in the minutes, be sure to include the last name of the member as well as their first name. When listing names of new members, be sure to give both their name and, if applicable, their spouse's name as well. Include their complete address, including city and zip code. If at all possible, please send your minutes in on a monthly basis. Send one copy to **Chris Kniep, 625 E. County Road Y, Suite 600, Oshkosh, WI, 54901-8131** or email to ckniep@co.winnebago.wi.us.

Treasurer: Handles all records pertaining to money; collects dues and Pennies for Friendship; advises club on fund raising needs and other financial status matters.

All money that is collected for dues, Pennies for Friendship, donations, etc., is to be counted and sent or given to the County HCE Treasurer (Joan Bestler) by **March 1, 2017**.

Annual dues shall be \$12.00 per club member and individual membership (\$5.00 for state, \$1.00 for District, \$6.00 for county).

These dues are subject to change if there are additional expenses.

**Club member includes spouse and children of in the same household.*

Individual members are those Winnebago County Association of Home and Community Education persons who do not belong to a club. They receive the newsletter and may attend all organization activities.

Member dues shall be paid based on the membership list as of January 31, 2017. Membership dues, along with a club roster that includes the names and addresses of members, are to be submitted to the county treasurer by March 1, 2017. Dues paid by checks are to be payable to **WCAHCE**, and sent to the treasurer:

Joan Bestler
7588 Center Rd.
Neenah, WI 54956

Club Member Responsibilities

- Attend meetings.
- Arrive on time.
- Consider attendance a personal responsibility.
- Support officers who are trying to do their best.
- Accept/offer advice, graciously.
- Be an active committee member when called on to serve.
- Pay attention during business meetings and contribute ideas on business brought forth.
- Pay dues on time.
- Take turn as a project leader.

Cooperate in all our group's activities for continued learning and fellowship-- remember the effort of each lightens the load and avoids burdening a few.

Leader Training Meetings



Leader Training meetings are designed to train one or two leaders from an HCE club. These leaders attend the training meeting, then take the information back to their club and teach other members. The leaders will receive subject matter information and techniques to help the leader(s) present the material.

***** Please register with the Winnebago County UW-Extension Office, by calling (920) 232-1973.**

Special Interest Meetings

Special Interest meetings are designed to present special information and supplement the Leader Training programs. At a Special Interest meeting you will not receive information for each member in your club.



An EEO/Affirmative Action employer, University of Wisconsin-Extension provides equal opportunities in employment and programming including Title VI, Title IX and ADA requirements. Please make request for reasonable accommodations to ensure equal access to educational programs as early as possible preceding the scheduled program, service or activity.



Winnebago County UW-Extension Office

J. P. Coughlin Center
625 E. County Road Y, Suite 600
Oshkosh, WI 54901-8131

Phone: (920) 232-1973 or (920) 727-8643
711 for Wisconsin Relay (TDD)
Fax: (920) 232-1967

Website: <http://winnebago.uwex.edu/>

HOURS: 8:00 AM - 4:30 PM, Monday through Friday

Family Living

Chris Kniep

Family Living Educator/Dept. Head
ckniep@co.winnebago.wi.us

Mandi Dornfeld

Family Living Educator
adornfeld@co.winnebago.wi.us

Nutrition Education

Kristine Soper
WNEP Educator

Evan Groth
WNEP Educator

Support Staff

Amy Timm
atimm@co.winnebago.wi.us

Ashley Rolph
Carol Hollmaier

4-H Youth Development

Kayla Oberstadt

4-H Youth Development Educator

Sarah Thompson
Youth & Science Educator

Community Development

Catherine Neiswender
Community Development Educator

Chad Cook
Natural Resources Educator

Agriculture

Darrell McCauley
Agriculture Agent

Kim Miller
Horticulture Educator

**University of Wisconsin Education, Extension,
and Agriculture Committee**

Tom Snider (Chairman)
Nancy Barker
George Scherck
Al Long
Julie Gordon

2017 HCE Calendar At a Glance

Month	Date	Program, Event or Activity
January	9	Executive Board Meeting
	9	Spring Banquet Planning Meeting – Host: UNO/Oshkosh Center
	15	Submissions Due for Feb/March HCE Newsletter
	24	Leader Training: Block Parties
	31	Updated Club Membership List (with Signed Photo Release Permission) and Civil Rights Form Due to UW-Extension Office
February	4	Joy Conference – Appleton
	23	“Stitches of Love” Workshop
	28	Leader Training: Blueprint for Happiness
March	1	Member Dues & Pennies for Friendship Due
	15	Submissions Due for April/May HCE Newsletter
April	1	HCE Scholarship Applications Due
	10	Special Interest Meeting: WI Butterflies/Butterfly Garden
	10	Executive Board Meeting
May	2	Set-Up for Spring Central District Meeting
	3	Spring Central District Meeting: Winnebago County
	15	Submissions Due for June/July HCE Newsletter
	25	“Stitches of Love” Workshop
	TBA	Spring Banquet – Host: UNO/Oshkosh Center
June		

2017 HCE Calendar At a Glance

Month	Date	Program, Event or Activity
July	10	Special Interest Meeting: Human Trafficking
	10	Executive Board Meeting
	10	2016 Annual Meeting Planning Meeting – Host: Neenah Center
	15	Submissions Due for Aug/Sept HCE Newsletter
August	1 – 6	Winnebago County Fair
	9	“Stitches of Love” Workshop
	15	State Conference Registrations Due
	22	Leader Training: Keys to Embracing Aging
September	10 – 13	State HCE Conference – Lake Delton
	15	Submissions Due for Oct/Nov HCE Newsletter
	26	Leader Training: Whole Grains for Health
	TBA	Fall Central District Meeting
October	3	Green Lake County – Our Day
	9	Annual Meeting – Host: Neenah Center
	26	“Stitches of Love” Workshop
November	5 – 11	HCE Week
	15	Submissions Due for Dec/Jan HCE Newsletter
	30	Club President Card Due to UW-Extension Office
December		Prepare 2018 Reach & Teach

January 2017

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
28	30	31				

Executive Board Meeting: January 9, 1:00 pm
 J.P. Coughlin Bldg. Room B

Spring Banquet Planning Meeting – Host:
 UNO/Oshkosh Center: January 9, 2:00 pm
 J.P. Coughlin Bldg. Room B

Submissions Due for Feb/Mar HCE Newsletter: January 15

Leader Training – Block Parties: January 24, 9:30 am
 J.P. Coughlin Bldg. Volunteer Room

Updated Club Membership List (w/ Signed Photo Release Permission)
 and Civil Rights Form Due to UW-Extension Office: January 31

Club Business

Meeting Date:

Hostess:

Program:

Notes:

February 2017

S M T W T F S

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

JOY Conference: February 4, 8:00 am – 3:00 pm
Appleton

“Stitches of Love” Workshop: February 23, 9:00 am – 3:00 pm
J.P. Coughlin Bldg.

Leader Training – Blueprint for Happiness: February 28, 9:30 am
J.P. Coughlin Bldg. Volunteer Room

Club Business

Meeting Date:

Hostess:

Program:

Notes:

March 2017

S M T W T F S

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Membership Dues and Pennies for Friendship: March 1

Mail to:

Joan Bestler

7588 Center Rd.

Neenah, WI 54956

Submissions Due for April/May HCE Newsletter: March 15

Club Business

Meeting Date:

Hostess:

Program:

Notes:

April 2017

S M T W T F S

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

HCE Scholarship Applications Due: April 1

Special Interest Meeting – WI Butterflies/Butterfly Garden:

April 10, 1:00 pm

J.P. Coughlin Bldg. Room B

Executive Board Meeting: April 10, 2:00 pm

J.P. Coughlin Bldg. Room B

Club Business

Meeting Date:

Hostess:

Program:

Notes:

May 2017

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Set-Up for Spring Central District Meeting: May 2, 12:00 pm – 4:00 pm
J.P. Coughlin Bldg.

Spring Central District Meeting – Winnebago County: May 3, 8:00 am
J.P. Coughlin Bldg.

Submissions Due for June/July HCE Newsletter: May 15

“Stitches of Love” Workshop: May 25, 9:00 am – 3:00 pm
J.P. Coughlin Bldg.

Spring Banquet – Host: UNO/Oshkosh Center : TBA
(more information to follow)

Club Business

Meeting Date:

Hostess:

Program:

Notes:

June 2017

S M T W T F S

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Club Business

Meeting Date:

Hostess:

Program:

Notes:

July 2017

S M T W T F S

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Special Interest Meeting – Human Trafficking: July 10, 1:00 pm
J.P. Coughlin Bldg. Room B

Executive Board Meeting: July 10, 2:00 pm
J.P. Coughlin Bldg. Room B

Annual Meeting Planning Meeting – Host: Neenah Center:
July 10, 3:00 pm (*Following the Executive Board Meeting*)
J.P. Coughlin Bldg. Room B

Submissions Due for Aug/Sept HCE Newsletter: July 15

Club Business

Meeting Date:

Hostess:

Program:

Notes:

August 2017

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Winnebago County Fair: August 1 – 6
Oshkosh

“Stitches of Love” Workshop: August 9, 9:00 am – 3:00 pm
J.P. Coughlin Bldg.

State Conference Registrations Due: August 15

Leader Training – Keys to Embracing Aging: August 22, 9:30 am
J.P. Coughlin Bldg. Volunteer Room

Club Business

Meeting Date:

Hostess:

Program:

Notes:

September 2017

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

State HCE Conference: September 10–13
 Glacier Canyon Lodge, Lake Delton

Submissions Due for Oct/Nov HCE Newsletter: September 15

Leader Training – Whole Grains for Health: September 26, 9:30 am
 J.P. Coughlin Bldg. Volunteer Room

Fall Central District Meeting: TBA
(more information to follow)

Club Business

Meeting Date:

Hostess:

Program:

Notes:

October 2017

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Green Lake County "Our Day": October 3, 8:00 am – 3:00 pm
Green Lake Conference Center

Annual Meeting – Host: Neenah Center: October 9, 1:00 pm
J.P. Coughlin Bldg. Room B

"Stitches of Love" Workshop: October 26, 9:00 am – 3:00 pm
J.P. Coughlin Bldg.

Club Business

Meeting Date:

Hostess:

Program:

Notes:

November 2017

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

HCE Week: November 5 – 11

Submissions Due for Dec/Jan HCE Newsletter: November 15

Club President Card Due
to UW-Extension Office: November 30

Club Business

Meeting Date:

Hostess:

Program:

Notes:

December 2017

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Club Business

Meeting Date:

Hostess:

Program:

Notes:

2017 HCE Leader Training & Special Interest Schedule

Please note the dates and times for 2017 – many changes to accommodate schedules and meeting spaces.

January 24th, 9:30 am

Leader Training: Block Parties

February 28th, 9:30 am

Leader Training: Blueprint for Happiness

April 10th, 1:00 pm

Special Interest: WI Butterflies/Butterfly Garden

July 10th, 1:00 pm

Special Interest: Human Trafficking

August 22nd, 9:30 am

Leader Training: Keys to Embracing Aging

September 26th, 9:30 am

Leader Training: Whole Grains for Health

To be scheduled:

Study of a Country, Mary Nortman, International Chair



An EEO/Affirmative Action employer, University of Wisconsin-Extension provides equal opportunities in employment and programming including Title VI, Title IX and ADA requirements. Please make request for reasonable accommodations to ensure equal access to educational programs as early as possible preceding the scheduled program, service or activity.