

# Food Service Permit

The Winnebago County 4-H Leaders Association purchases a temporary food service permit each year for the Dipper. The permit is for use within the Winnebago County Health Department jurisdiction for non profit organizations. Though the permit is for July 1 through June 30, the use of the permit does not begin until August with inspection of the 4-H Dipper Food stand. The Winnebago County 4-H clubs or groups can request use of this permit for after the fair by completing the on-line request form. If a club or group needs a permit during the month of July, they will need to purchase their own permit through the Winnebago County Health Department.

<http://www.co.winnebago.wi.us/health/units/environmental-health/food-safety-recreational-licensing/special/temporary-events>

- Requests for the use of the food permit must be made in writing.
- Requests for the use of the food permit must be made at least one week in advance, and will be granted on a first come first serve basis.
- Requestors must read and follow the temporary food service guidelines issued by the Winnebago County Health Department

This includes but is not limited to:

- No home prepared foods except limited bake sale items are allowed.
- No home butchered meats or home canned/home processed foods are allowed.
- All foods must come from a commercial approved source or a licensed facility.

Requester : \_\_\_\_\_

Club: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Activity needing the request: \_\_\_\_\_

Location of the activity: \_\_\_\_\_

Date of Activity: \_\_\_\_\_

***Email Request to the UW Extension office – [chollmaier@co.winnebago.wi.us](mailto:chollmaier@co.winnebago.wi.us)***

To be completed by 4-H office

Approved by: \_\_\_\_\_

Approval Date and guidelines sent with copy of permit: \_\_\_\_\_