

Winnebago County 4-H Leaders' Assoc. Agenda 2/21/17

Title Winnebago County 4-H Leaders' Assoc. Facilitator Mark Kunde

Purpose Board of Directors Mtg Recorder Linda Messer

Date Tuesday, February 21, 2017 Time 7:00 PM Location JPCC

Meeting Members	Present	Absent	Position	Committees
1. Patsy Beck 1 st term – 3 rd yr	p		Executive Comm	Financial Stability, Basket Raffle, Breakfast at Fair, Nominating Comm
2. Stephany Beck 3 rd – 1-year term	p			Basket Raffle, Breakfast at Fair, Nominating Comm
3. Laurie Behm 2 nd term – 1 st yr	P @ 7:30		Finance Committee (1 st yr)	Banquet, Breakfast at Fair
4. Jane Cowling 2 nd term – 3 rd yr	p		Finance Committee – Chair (3 rd yr)	Banquet, Financial Stability, Nominating Comm
5. Linda Koon 1 st term – 2 nd yr	p		Executive Comm	Breakfast at Fair, Banquet, Camp, Nominating Comm
6. Joe Kuehnl 3 rd term – 2 nd yr	p		Executive Comm – Vice-President	Breakfast at Fair
7. Mark Kunde 2 nd term – 2 nd yr	p		Executive Comm - President Finance Committee (2 nd yr)	Pizza – Chair, Banquet, Financial Stability
8. Jen Longworth 1 st term – 1 st yr	p			Banquet, Camp, Dipper
9. Gerry Marks 3 rd term – 1 st yr	p			Pizza
10. Linda Messer 1 st term – 2 nd yr	p		Executive Comm - Secretary	Banquet, Basket Raffle
11. Ashlynn Numrich 3 rd – 1-year term		a-e		Nominating Comm
12. Meghan Numrich 1 st – 1-year term		a-e		Nominating Comm
13. Herb Numrich 1 st term – 1 st year	p			Dipper
14. Jessie Piper 1 st term – 2 nd yr		p-e	Executive Comm	Camp, Dipper, Nominating Comm
Ex-Officio Members				
1. Jill Petersen	p		Treasurer, Finance Committee, Financial Stability, Basket Raffle	
Staff				
1. Sarah Thompson	p		4-H Youth and Science Educator	
2. Chris Kniep	p		UW-Extension Department Head	
Scott Richter/Heather Weber	p			

NOTE: Deviation from the agenda may occur

AGENDA

2017 4-H Goals:

1. Increase 4-H membership by 10% more than the previous year.
 2. Increase fundraising goal by 5%.
 3. Continue on strengthening our relationship with the Fair and Meat Animal Boards.
 4. Work with the Oshkosh Area Community Foundation to establish endowment funds and partnership.
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Lunch Hosted by: Joe Kuehnl

March 21: Jessie Piper

1. Call to Order at 7:02 by Mark Kunde
2. Pledges by Mark Kunde
3. Roll Call
4. **Secretary's Report** January 24, 2017 provided in attachments. Gerry Marks made a motion to approve January's minutes and Patsy seconded the motion. Motion passed.
5. **Treasurer's Report** Joe Kuehnl made a motion to approved report subject to audit. Herb Numrich seconded the motion. Motion passed.
6. **Additional Agenda Items / Open Forum**
 - a. Donation of \$1500 from the Lila Overton estate for knitting and crochet project and camp. Mark will be going to family to clarify how money should be used. Sarah has scheduled Sunday, March 19, as a crocheting fun day, knitting fun day to follow. Hope to meet with family prior to March 13.
Stephenson scholarship is now \$440, not \$500. This scholarship would be less than \$500. Mark is attempting to make contact with the Stephenson family.
7. **Staff Report** Sarah Thompson reports receipt of OCAF camp grant for 25 non 4h youth for \$2500. Camp committee will review grant and usability.
Vicky from parks informed Sarah that new screen doors will be purchased and installed at the Dipper. Contact facilities for install.
Stephanie presented last week at the County Coard meeting.
Our most current enrollment is 493. 5 Clubs increased their membership and pizza party will be awarded to highest increase club.
Food Smart families; Teen teachers trained and starting program starting this week.
8. **Old Business**
 - a. All County Meeting – January 31/good turnout /May 16 next mtg
 - b. Fair Board Meeting Laurie attended. Planning on continuing fairest of the fair. Hand sanitizer stations will have increased presence around fairgrounds. Working on premium book. Continue with last year's carnival company. Fair dates are Aug 2-6. Demo derby on Sat night. Tuesday night sprint cars by Speedzone. Veteran's day, all day Friday.
 - c. Meat Animal Board short and sweet, Patsy attended. Beef weigh in Feb 25.
 - d. Scholarship Review Team – Applications due by February 23- 3 in so far.
 - e. Winnebago County Endowment Fund- Finance stability had first meeting. They are looking for subcommittee to decide how donor funds would be allocated. What is our fundraising message? OACF will manage the funds. We need to tell them what our wishes are. What type of fund and how do we want it to be distributed? Sub-committee to help find donors

within the community. \$5000 match. Joe, Stephanie, Herb, will be on the subcommittee and will meet March, 14 at 7:00, JCP.

f. 4-H Fun Day went really well, kids were excited! Plenty of help, presenters were great!

g. Ambassadors Report Next mtg Mar 19, planning for the year.

h. Interstate Report Delaware /Idaho, may have to split our group out as we have

13. Hope to travel first, pending fundraising dates April 15, brat fry

i. Other

9. New Business

a. Key Award – Interviewers being sought: April 15 applications need to be in.

b. Summer Camp Update 2nd training on Sunday. Theme: “Roadtripping across the USA”, Very smooth planning. Donation from Wild Turkey Foundation, \$400, fundraising ongoing.

c. Trip Recipient Follow-up paperwork is going fine, Carol is handling the process.

d. Cloverbud Counselors – Feb. 24 Counselors needed!

e. Project Requests for budget process-Need back by March 10, meeting March 14

f. Other: Review financial policies. Updated policies shown in yellow on handout.

Insufficient fund check policy updates. Also created a letter to send to person with insufficient funds. Monetary requests: Audits and reviews: no change. Bank Signature card: 2 signatures, treasurer and board president or vp. Motion by Patsy Beck: “Emergency monetary requests may be brought to executive committee for approval. That decision will be shared with the full board. Motion to approve policy w/ correction, Laurie Behm made motion to approve. Patsy Beck seconded the motion. Motion carried.

Motion to approve letter for insufficient funds made by Patsy Beck and seconded by Gerry Marks. Motion carried.

Request from Tammy Kettelwell for financial support for daughter going to space camp as a counselor. Asking to defray the cost. Tammy was referred to fill out Financial Youth request form.

10. Fundraising

a. Spring Pizza Making; Costs sheet handed out, overview of pizza order forms.

b. Dipper handout received and reviewed.

c. Scrip - Fleet Farm in the office

d. Breakfast at the Fair, handout received

e. Basket Raffle

Heather Weber presented idea to board as she and classmates are completing their organizational leadership degree. Capstone team project. How can we help a non-profit in the area of fundraising? Formulate a presentation with team with someone from the board, timeline of April 18, Team will do the research and present how LBOD can fundraise. Motion by Patsy Beck and seconded by Gerry Marks to use the Financial Stability committee to support Heather Weber and teammates in fundraising research project. Motion passed.

Chris has a pool of 3 candidates. Interviews will be Friday, February, 24 at 9 am. Linda Koon will sit in on interviews.

11. Representatives to Fair Board and Meat Animal Board (2017 Goal)

12. Next Board Meeting – March 21 (Jessie Piper host)

13. **Adjourn** Joe Kuehnl made a motion to adjourn and Herb Numrich seconded. Motion carried. Adjourned at 9:15.

Calendar Dates

****If event location isn't listed, it will be at the JP Coughlin Center****

March

- March 4 - Farm Safety & Tractor Certification 8:30 AM -12:30 PM
- March 4 - Youth Activity Fair - 9:00 - 11:30 AM at Boys & Girls Club, Menasha
- March 8 - Meat Animal Board Meeting 7:30 PM
- March 11 - Horse & Pony Tack Sale
- March 15 – WI 4-H Foundation Scholarship Application Due
- March 15 – CHS Larsen Cooperative Scholarship Application Due
- March 17-18 – Art Beat! Camp, Upham Woods
- March 19 – 4-H Ambassadors Meeting, 6:30 PM, Joe Kuehl's Home
- March 21 - 4-H Leaders' Board of Directors Meeting 7:00 PM
- March 22 - LEGO Club 6:00-7:30 PM
- March 23 - Fair Board Meeting - 7:00 PM
- March 24 – State Fair Dairy Promotion Board Scholarship Application Due
- March 31 - Pizza Making Set-up

April

- April 1 - Pizza Making - Sunnyview Expo Center
- April 7-8 – Shooting Sports Adult Certification Workshop, Lodi, WI
- April 12 – Meat Animal Board Meeting 7:30 PM
- April 15 – Key Award Applications Due
- April 18 – 4-H Leaders' Board of Directors Meeting 7:00 PM
- April 20 – LEGO Club 6:00-7:00 PM
- April 20-24 – Space Camp, Huntsville, AL
- April 21-23 - Camp Counselor Training - Upham Woods

May

- May 3 – LEGO Club 6:00-7:30 PM
- May 16 – 4-H Leaders' Board of Directors Meeting 7:00 PM

SUMMER CAMP UPDATES:

4-H Summer Camp at Upham Woods in Wisconsin Dells is **July 5-8, 2017!**
Watch for summer camp registration in a newsletter in spring!

Winnebago County Fair
August 2-6, 2017

Wisconsin State Fair
August 3-13, 2017