

Winnebago County 4-H Leaders' Assoc. Minutes 9/20/16

Title Winnebago County 4-H Leaders' Assoc. Facilitator Patsy Beck

Purpose Board of Directors Mtg. Recorder Jessie Piper

Date Tuesday, September 20th, Time 7:00 p.m. Location JPCC

Meeting Members		Present	Absent	Position	Committees
1.	Stephany Beck 1 year term	X		Executive Comm	Nominating Comm, Basket Raffle, Breakfast at Fair
2.	Patsy Beck 1 st term – 2 nd yr	X		President Executive Comm - Ch	Financial Stability Basket Raffle, Breakfast at Fair
3.	Jane Cowling 2 nd term – 2 nd yr	X		Finance Committee 2	Banquet Financial Stability
4.	Laurie Behm 1 st term – 3 rd yr (fill)		Excused		
5.	Steve Eichman 2 nd term – 3 rd yr	X		Finance Committee 3 - Ch	Breakfast at Fair Financial Stab – Ch Nominating Comm
6.	Linda Koon 1 st term – 2 nd yr	X		Vice-president Executive Comm	Breakfast at Fair Banquet, Camp
7.	Joe Kuehnl 1 st term – 1st yr	X			Breakfast at Fair
8.	Mark Kunde 2 nd term – 1st yr	X		Finance Committee 1 Executive Comm	Pizza – Ch Banquet Financial Stability
9.	Kay Lettau 2 nd term – 3 rd yr	X		Executive Comm	Banquet Nominating Comm, Breakfast at Fair
10.	Jen Longworth 1 st term – 1 st yr	X			Camp, Dipper
11.	Linda Messer 1 st term – 1 st yr	X			Banquet, Basket Raffle
12.	Ashlynn Numrich 1 year term	X			Nominating Comm
13.	Jessie Piper 1 st term – 2 nd yr	X		Secretary Executive Comm	Camp, Dipper
14.	Noah Wuest 1 year term		excused		Nominating Comm
Ex-Officio Members					
1.	Jill Petersen	X		Treasurer, Financial Committee Financial Stability, Basket Raffle	
Staff					
1.	Kayla Oberstadt	X		4-H Youth Development Educator	
2.	Sarah Thompson	X		4-H Youth and Science Educator	

NOTE: Deviation from the agenda may occur

AGENDA

2016 4-H Goals:

1. **Increase 4-H membership by 10%**
 2. **Find a way for our fund raising goals to meet our projected needs.**
 3. **Create a positive working partnership between the 4-H Leaders Board, the Fair Association Board, and the Meat Animal Board by meeting three times a year.**
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Lunch Hosted by: Patsy Beck Next Meeting: November 15, Jen Longworth

1. **Call to Order** the Meeting was called to order at 7:02 pm by Patsy Beck
2. **Pledges**
Pledges were led by Ashlynn Numrich
3. **Roll Call**
Roll was taken by Jessie Piper
4. **Secretary's Report** September 20, 2016
Mark made a motion to amend to the August Secretary's report to add the attendance for that night. Kay seconded it and the motion carried. Mark made a motion to accept the August Secretary's report with the amendment. Kay seconded it and the motion carried.
5. **Treasurer's Report**
Jill spoke – Unassigned are gift cards that was sold to Land and Water – she had to create a line item because they needed an invoice.
Futurity – This line item will be passing through the current is for dairy learning.
Camp and Dipper has not been reflected.
Dipper – US Foods gave a finance charge because the bill was paid late and needed to be paid by 14 days after delivery. Jill has all bills for the Dipper
Charter – We need auditors this will be done by October 14th by the finance Committee
Bank changeover – We currently bank through Old National but we are looking into switching to Community First. Jennie Longworth made a motion to switch our bank to Community First by December 31st 2016. Mark Seconded and the Motion Carried.
The Treasurers report was filled subjected to audit.
6. **Additional Agenda Items / Open Forum**
Scott Richter – Dipper – Profit is down; Scott is thinking that we made \$7000-\$8000 profit. Monday and Tuesday were slow and so was Saturday. Ashlynn and her Dad helped get the iPads working and ready for fair.
Soda – Why are we sharing the cost with the Farm bureau
Food Permit – 4-H does not have a food permit for July because you have to have an event for the inspector to inspect us. Scott takes a quiz in Mid-July and fill out all the paperwork for the dipper in August. Then they have to inspect our facility. The permit is good for the whole week so if you don't get inspected until Wednesday you can still open on Monday. We were out of compliance because the cooler was not cool enough.
A question was asked why can't we use this permit in July and it's because you would need to have an event for them to inspect and they follow the County Fiscal year. So could we do it in mid-June? You would have to have an event and send paperwork in mid-June in order to have a food permit for July.
The outlets were not working what do we do about that? Kayla sent an email about the outlets to the Parks department. Scott has also communicated with the parks department and not much gets fixed.
We need to still look into why we are paying so much to rent the dipper when we are at fair. Vendor contract for the fair needs to get paid and handed in earlier so that we can get the cheaper rate.
Thank you Scott for all you do with the Dipper.

7. Staff Report –Kayla Oberstadt & Sarah Thompson

Kayla – Archaic glass etching and all kinds of other things are in the office closet and would love to see them get used. Contact the Office to use them.

They have Join 4-H signs to put out at your house.

Club banners we would love to see these used in the community so if you have somewhere you would like to use them let the office know.

4-H week if the first week in October

State 4-H leader council are taking nominations currently for youth and Adults it would be a 2-year term.

Re-enrollments – Carol has been trained and is ready to go.

Charters are due by October 14th.

Sarah – Lego club started but hasn't had a lot of people. 5 new youth came and loved it.

National youth Science day is October 5th they will have drone discovery.

November 12th Value of a tree

8. Old Business

a. Fair board – Linda Koon went –

Next year fair is Aug 2-6th

They had a rundown of the Fair

Futurity show went well

Mobility hospitality – with a semi and a round bar and TV

They felt they made more money

The Concert had low attendance

Raise the Arch will be next year

Small fry – good time and keep it at that time – Goats want to add a small fry

Talked about moving shows around again

Start again on Wednesday

Good comments about the gates and rides

b. All county Meeting read through all county minutes and the meeting was good.

c. Others

9. New Business

a. Cloverbud Blast – October 9 – Science experiments will be done and Sarah Walsh and Sarah Tompson will team up.

b. Record Book Reading – Drop off Fri 9/30 Reading - October 2 at 10

c. 4-H Week – October 2-8

d. Skating Party – October 30 Jane thinks all is good. \$3.75/member

e. Trip Interviews – November 13 @12, Interviewers needed email Kayla if you are interested. Youth could interview if they are not eligible.

f. Officer Training/Leader Training – November 13, Facilitators needed

Jen L – Historian/Sargent

Patsy & linda – Treasurer

Mark – Pres. And VP

Kay & Steph - Secretary

g. Treasurer updates, moolah reports and computer/printer status No new equipment is needed at this time.

h. Winnebago County 4-H Alumni Reunion and 4-H Family Banquet – October 22, 2016 – Get the word out talk it up. Fliers are at grocery stores and kay will get it to the newspaper.

5:30 pm is dinner bring memorabilia.

Mark will do the food

Awards will be given to Friend in 4-H - Laurie Walker, Friend of 4-H - Oshkosh Community Foundation, 4-H Alumni - Yvonne Wilkinson, Volunteer of the year - Jenny Numrich, Lifetime volunteer - Mildred Marks, Youth Aly Erck & Ashlynn Numrich – Office will order the plaques.

Board Nominations – Youth - Steph, Ashlynn & Adults – Herb Numrich & Gerry Marks

- i. Trip Policies – contract of trip participant reporting, who will monitor in next year?
Youth have had a mailing for their contract
How will we monitor – Leaders board needs to monitor
If they don't follow through what happens – no funding in the future.
Linda M will create a binder
Linda Koon made a motion to change the contract form by adding an additional column for sign off of activities, taking out the first sentence at the bottom of the form and adding that they have to do a minimum of 3 activities to 3 separate audiences by a due date. The trip committee needs to approve for continued funding.
- j. 4-H Fun Day – February 4 – no report
- k. Fall Forum – November 4-5, registration open until September 30 or until full
Steph reported that it is going to be fun. Appointed Chaperones were discussed.
You can't sign up until you know who is the appointed chaperone.

10. Fundraising

- a. Pizza Making – Report October 24th is count night, 28th is set up and 29th is making
- b. Scrip – Fleet Farm - no more culvers cards, Remaining Fleet Farm cards are in the office
Jill would like to find a new coordinator if interested let Jill or Patsy know.

11. Representatives to Fair Board and Meat Animal Board (2016 Goal)

- 12. Next Board Meeting – October 18th (~~Jen Longworth~~) Jane Cowling might and Kay will call her.

- 13. Adjourn Motion was made by Ashlynn to adjourn the meeting at 9:42 pm Jennie Longworth seconded it Motion Carried

Calendar Dates

If event location isn't listed, it will be at the JP Coughlin Center

Calendar Dates:

October

- October 12 - Meat Animal Board Meeting 7:00 PM
- October 14 - Club Charters due to UWEX Office
- October 17 - Lego Club 6:00-7:30 PM
- October 18 - Leaders Board of Directors Meeting 7:00 PM
- October 22 - 4-H Family Banquet & Alumni Reunion at Winneconne High School
- October 24 - Pizza Counting at JPCC 6:00-8:00 PM
- October 28 – 4-H Drama Night Screening, 6:00 PM
- October 28 - Pizza Setup at Sunnyview
- October 29 - Pizza Making at Sunnyview 8:00 AM
- October 30 - Halloween Skating Party 4:00-6:30, Fox Valley Roller Rink, Neenah
- October 31 - Trip Applications due to UWEX Office by 4:30 PM

November

- November 4-6 - Fall Forum & Hall of Fame Celebration at Green Lake Conference Center
- November 12 - Value of a Tree/DOTS Day
- November 13 - Trip Interviews 12:00 PM
- November 13 - 4-H Officer Training 3:00 PM
- November 13 - Annual Leader Training 3:30 PM
- November 15 - Leaders Board of Directors Meeting 7:00 PM