

WINNEBAGO COUNTY 4-H
 “TOP TEN RECORD BOOK ACHIEVEMENT”
 RANKING FORM

When reviewing County Outstanding Record Books, if you find one that particularly stands out, please complete the following ranking. Please keep in mind, first priority in reviewing 4-H Record Books is the *completed records*. Additional scrapbooking elements add to the appeal of the book, but are not the basis of merit for a “Top Ten Record Book.” Please keep in mind the educational purpose of completing 4-H records first, followed by the additional elements of decoration and scrapbook adornments that add to the appeal of a particular record book.

4-H MEMBER’S NAME: _____ CLUB: _____

Record Book Element <i>Simply completing the element does not constitute “full credit.” Be thoughtful in considering points awarded.</i>	Points Possible	Points Awarded
Front cover (outside and inside) is completed neatly. Project history included from previous years.	2.5	
Table of contents is completed neatly. Page numbers are optional, but may enhance the organization.	2.5	
My 4-H Story is thoughtfully completed. Member includes elements of their whole 4-H experience including meetings, community service, projects, as well as optional trips and county fair. Additional comment boxes are completed.	15	
My 4-H Goals are filled out accurately and reflect what is found in the rest of the record book. Spaces on back side of goal sheet are thoughtfully completed.	10	
Member Project Pages are completed thoroughly and accurately to reflect project learning, techniques used, properly estimated costs and time spent, and other details relevant to project. No blank spaces should be found, and N/A is used where appropriate.	30	
Parent/Guardian and Leaders’ Comment Pages are included in correct order.	5 (2.5 each)	
Additional Items Included are used to enhance the overall record book by displaying photos of project work, judging sheets, ribbons, certificates, newspaper clippings, and more. These are properly labeled and presented neatly. If scrapbooking adornments are included, they enhance the book but do not take away from the 4-H record keeping.	20	
Organization and Neatness are evident throughout the book. A consistent use of ink color is applied. Use of page numbers, tabs, dividers, and other organizational pieces are optional and assist in the book’s presentation and effectiveness for future reflection.	15	

Reviewer’s Signature: _____